**Sunday School Teacher**

# Job Description

**Glebe Road United Church**

## Position Overview

The Sunday School Teacher will be responsible for planning and teaching lessons or activities on a weekly basis to a group of children who range in age from toddlers to pre-teens in partnership with the Christian Education Committee Chair and the Minister.

## Reports to

* The Christian Education Committee Chair (Carolyn Bromley) and works closely on a weekly basis with the Minister

## Hours of Work

* Averages 2 hours a week including preparation & planning (1 hour) and teaching (1 hour). Attendance at a planning meeting with the CE Committee/Minister once a term will also be required.

## Remuneration

* $20 per hour to be paid on a monthly basis
* Reimbursement for printing cartridges and any miscellaneous supplies purchased

## Key Responsibilities

* Participate in planning a term overview including special activities and events and create a calendar to share with parents, Minister and music director.
* Plan weekly lessons or activities using on-line *Whole People of God* curriculum and the library of resources available in the church office
* Remain flexible and adapt weekly plans according to the number of ages of children in attendance on a given week
* Teach lessons or supervise activities
* Communicate need for extra help and/or resources on a pro-active basis
* Establish codes of behaviour with children and try to maintain an atmosphere of respect and participation for all, asking for help from other teachers or parents when it is not possible to continue with a lesson or activity
* Communicate on a pro-active basis with parents to encourage regular participation and to gather input about how the experience might be improved for that child

## Supports

* The Sunday School Teacher will have access to the online *Whole People of God* curriculum and can review and print the recommended material from home on a weekly basis
* Library of resources filed on shelves in the church office
* The Christian Education Committee Chair and the Minister

## Qualities and Attributes

* Interest and enthusiasm for working with children of all ages
* Extremely flexible and able to adjust and change plans quickly without getting flustered
* Knowledge of bible stories being discussed through review of teacher’s notes provided by curriculum and/or review of passages in the bible
* Interest in linking lessons to social ministry topics such as the environment, homelessness, world hunger, global conflicts, etc.
* Very creative in adapting teaching methods to include songs, dance, drama, arts and crafts
* Knowledge and appreciation of different learning styles and personality types so that all children will find a way of expressing themselves

**Please Submit your resume to Rev. Cynthia O'Connell minister@gleberoadunited.org**